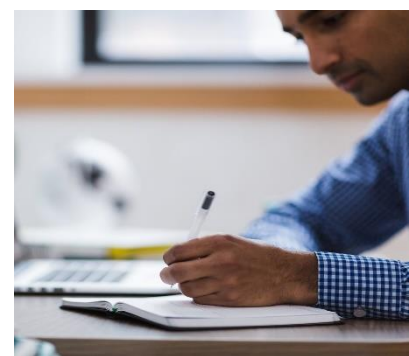


BYL CAREER JOURNAL

My Personal Blueprint for Professional Brilliance



BYL JOURNAL INSTRUCTIONS: NURTURING YOUR LEGEND

1. Begin Your Story: Chronicling Your Legend

- Date each entry to capture the timeline Date every to chronicle your legend's timeline.
- Begin with a 'Legend Logline' that encapsulates your day's narrative or insight.

2. Reflective Journey: BYL Insights

- Engage in sincere introspection, contemplating your professional path and personal growth within the BYL narrative.
- Use prompts like “How did today enrich my legend?” or “What challenges did I navigate on my journey?”

3. Epic Goal Crafting: Crafting Your Journey

- Define specific milestones and objectives that align with your legend's trajectory.
- Detail actionable steps, deadlines, and success metrics that guide your legend's quest.

4. Skill Tracking: Arsenal of Excellence

- Maintain a log of skills you are mastering, viewing each as a tool in building your legend.
- Document new skills to acquire, reflecting on how they enhance your journey in BYL.

5. Networking Notes: Expanding Your Scope

- After networking events, jot down new alliances formed, and insights gained that contribute to your legend.
- Record strategies for nurturing these connections, recognizing their role in your BYL journey.

6. Feedback and Improvement: Refining Your Legend

- Record any feedback as valuable insights, noting its source and relevance to your legend.
- Develop action plans based on this feedback to integrate these ideas into your legend's growth.

7. Regular Reviews: Mapping Your Progress

- Dedicate time regularly to revisit your journal, aligning it with the evolution of your legend.
- Reflect on achievements, recalibrate your goals, and strategize future chapters in your BYL journey.

By following these instructions, your BYL Career Journal will serve as a comprehensive tool for professional development, helping you build a legacy of continuous learning, achievement, and personal growth.

Date: _____

SECTION 1: BYL GOALS AND ASPIRATIONS

My Goals. What are my Near-Term (1-3 months), Short-Term (6-18 months) and Tong-term (18 months+) Goals:

My Personal Development Objectives (What are some of the developments that I would like to see within myself? What are the gaps that I want to fill that will help build my Personal Legend?):

My Skills Enhancement Targets. What Professional Skills do I want to strengthen or acquire? What are the gaps in my skillset that I need to fill to fortify my Professional Legend?:

SECTION 2: CRAFTING YOUR BYL CAREER NARRATIVE

My Personal BYL Brand. How would I define my Personal Brand? What do I want to professionally convey about myself to Build my Legend?

SECTION 2 (cont'd): CRAFTING YOUR CAREER NARRATIVE

My Career Milestones. What do I want to achieve? (Make these time sensitive- When do I want to achieve them?) Shoot for the moon...I won't hold back on my BYL Dream!:

My Success Stories. What are the accomplishments I've made so far in crafting my career narrative? How have I been successful? Write something down every day...give myself these little wins! *Keep Reinforcing my Legend*:

SECTION 3: CHALLENGES AND VICTORIES

My Documented Challenges. What are the challenges that I have overcome to get to where I am? What did I learn from these challenges? What have they changed in the way I do things or approach tasks or projects?

My Achievement and Successes. What are greatest achievements or successes to date in my career? Why were these so great? What did I do that I can replicate going forward? What people, resources, or technology helped me with these achievements or successes?

SECTION 3 (cont'd): CHALLENGES AND VICTORIES

My Lessons Learned. What are some lessons that I have learned though my career? Things to do?
Things not to do?

SECTION 4: IN DEPTH SKILLS DEVELOPMENT

My Current Top 3 Skills. What are top 3 skills I need to progress on my BYL path? What are the skills needed in my chosen career path? Do my skills and the career path skills align?

My Identified Areas for Skill Improvement. What skills can I improve to help Build My Legend? How will I strengthen them? How will I explore new sub-skills to improve my base skills?

Tracking My Progress and Growth. What means will I use to show my progress? How often will I track my progress? What visual aida will I use to remind myself every day that I am improving?

SECTION 5: NETWORKING CHRONICLES

My Record OF Networking Events and Connections. What have I attended and who did I meet? How can this connection help me in my journey? How can I help this connection to strengthen our relationship?

Key Takeaways from the Interactions. What did I learn from my new connections? What were some of our alignments? Where the connection I in the same field, the same career level, were we looking for the same things etc.?

My Follow Ups and Next Steps. Am I meeting with this new connection again? What is the nature of the meeting? What would I hope to accomplish in the follow-on meeting?

SECTION 6: FEEDBACK AND IMPROVEMENT

My Feedback Solicitations. Who have a sought feedback from (colleagues,, mentors, teammates)? Have specific areas for improvement been identified? How can I incorporate this feedback into an Action Plan to reinforce or improve my Legend?

SECTION 6 (cont'd): FEEDBACK AND IMPROVMENT

Setting Improvement Goals. What improvement goals have I set from the feedback I have received? What is my 30, 60, and 90 plan to improve? How am I tracking this improvement?

Seeing The Improvement. When have I set times with my feedback sources to see if there has been any change? Have I shown gratitude for this guidance?

SECTION 7: STRATEGIC CAREER PLANS

Outlining My Career Roadmap. What is my eventual goal and what is the path that I see to get there? What are the additional roles I need to acquire or knowledge I need to gain? What is the reasonable timeline for me to reach this goal?

Setting Actionable Steps for Career Advancement. Now that I see my Career Path, what Actionable Steps can I take right now? What training (either through my employer or on my own) can I take right now to move my plan along?

SECTION 7 (cont'd): STRATEGIC CAREER PLANS

Planning for Skill Acquisition and Certifications. What formal training and/or certifications can I acquire within my profession to strengthen my Legend? Who do I need to coordinate with to gain this training? Does my employer support/fund this type of training?

SECTION 8: MONTHLY/QUARTERLY REFLECTIONS

Reflecting on Recent Achievements and Challenges. Within the past Month/Quarter what are the things that I have accomplished in support of my goal setting or my career action plans? What have been the challenges or obstacles that I have encountered as I have tried to reach these goals? Have these challenges been external or internal?

Evaluating Progress Towards Goals. What are the steps in my Action Plan that I have achieved? What steps in the plan have I changed (if any)? How much closer am I (have I had to move up or move back my timelines? If so, why?

Adjusting Strategies and Plans as Needed. What strategies or plans (if any) have I had to change? Why did I change them? Have they majorly or minorly affected my goals? If so, what corrective action have I taken to stay on track?

FINAL THOUGHTS: CRAFTING YOUR BYL LEGACY

As we close the final chapter of this guide, let's reflect on the significant role your **BYL Career Journal** plays in crafting your unique professional legacy. This journal is not merely a repository of dates and events; it's the canvas on which your '**Building Your Legend**' journey is painted. It's a testament to your commitment to yourself and to **BYL**'s philosophy of intentional growth and purpose-driven career moves.

EMBARKING ON YOUR BYL ODYSSEY

Remember, the **BYL** philosophy isn't about reaching a final destination of excellence but embracing a lifelong journey of discovery and improvement.

As you write experiences, aspirations, and reflections, envision yourself crafting the narrative of your legend. Each page is a step further in your journey of professional mastery and personal development. With the insights gleaned from your past, coupled with your aspirations for the future, your **BYL** narrative is one of endless potential and possibilities.

Continuously move forward with the lessons learned, the goals set, and the dreams envisioned in your **BYL Career Journal**. Your legend is a dynamic story, continually unfolding with each decision, challenge, and triumph. Keep nurturing, keep evolving, and keep etching your mark in the annals of your professional journey.

The world is eager to witness the unfolding story of your **BYL**-inspired brilliance!!